

approved 4/14/2009

**Minutes of the
Oglethorpe County Library
Board of Trustees
January 20, 2009**

Attending: Chairman Greg Jones, Mary Ann Crawford, Barbara Davenport, Judy Arnold, Sam Nash, Tom Gresham, and ARLS Dir. Kathryn Ames, Branch Coordinator Donna Brumby, Branch Manager Jan Burroughs.

Call to Order: Greg opened the meeting and introduced of new trustee, Judy Arnold.

Minutes: Minutes from the October meeting were examined and accepted as presented.

Friends of the Library: Greg Jones

- Tom Gresham was named FOL Fundraiser of the Year.
- Greg noted that after Brenda Yeany's \$50.00 challenge to fellow Trustees, the Library Board of Trustees are now Sustaining members of the Friends.
- Mary Ann recognized Kathy Ames, Bonnie Ash, and Greg Jones for their presentation to the Rotary Club in November.

Branch Manager's Report: See white sheet.

Tom asked about increase in use of library facility.

Regional Report: Kathryn Ames

- State average circulation is 3.3 per capita and 1 reference questions per capita.
- There currently appears to be no further reductions in materials budget for this year.
- The \$900,000 that the state usually sets aside for repair grants has been eliminated from the state budget. However, the library construction money has remained in the budget. Athens is number four on the state list for new construction. Madison, Oconee and Franklin are also on the list.
- Legislative day will be in February, please notify Jan if you plan to attend.
- Regional Board- Greg has chaired his first meeting and insurance bids are expected to come in soon.

Financial Reports: See Green Sheets

We are under 50% at the mid-point of the year. This is good.

New Business:

- Cleaning Bids will be accepted through the month of February.
- Greg Jones asked that we change local board meeting date to better coordinate with the regional board meeting. This year there are two quarters when the regional board meets before our local board meets. Suggestions will be considered at the April meeting.

Motion to Adjourn made by Mary Ann Crawford, 2nd by Barbara Davenport.

approved 7/15/2009

**Minutes from the April 14, 2009
Meeting of the
Oglethorpe County Library Board of Trustees**

Attending: Chair Greg Jones, Howard Shapiro, Tom Gresham, Mary Ann Crawford, Brenda Yeany, Tim Andrews, Tricia Mathis, ARLS Branch Coordinator Donna Brumby, Branch Manager Jan Burroughs

Called to Order: Greg Jones

Agenda: motion made to approve by Tom Gresham, 2nd Brenda Yeany

Minutes from January 2009 Meeting: Motion made by Mary Ann Crawford to accept, 2nd by Tom Gresham.

FOL Report: Greg Jones

Branch Manager's Report: see white sheet.

Regional Report : Donna Brumby

Financial Reports: see green sheets

Donna Brumby noted that we were ¾ way through the budget year. Fines and fees are up above the ¾ anticipated amounts. Travel has been depleted. Telephone is up because we are waiting for e-rate rebate. Gift account and reserve accounts were noted. Windfall from state health insurance is giving a break on the remainder of this year.

The entire region applied for a “We the People” grant from NEA. “Picturing America” is this years theme. “Picturing Oglethorpe County” will be our local part of the Picturing America Program.

Regional/ Athens-Clarke Co. building project was finally approved after much on-again/off-again discussion. Madison Co building project which was 16th on the list will be moving up. As will Franklin Co. who were 23rd on the list.

Cowser and Bob Smith our area Representatives have been working hard to get building projects on list.

Old Business:

Meeting for remainder of year are set for July 15th and Oct 7th. Motion made by Tom Gresham, 2nd by Howard Shapiro, vote unanimous.

The First half of the 2010 calendar will be set at the October meeting.

New Business:

Raising meeting room fee was discussed

Drop in meet and greet discussed to say "thank you" to the Commissioner and the BOE and to let them know what we have accomplished over the past year. Possible dates discussed are May 4th and May 11th.

Motion to Adjourn: made by Tricia Mathis, 2nd by Howard Shapiro.

approved 10/7/2009

Minutes of the Oglethorpe County Library Board of Trustees Meeting July 15, 2009

Attending: Chairperson Greg Jones, Trustees Tom Gresham, Barbara Davenport, Judy Arnold, Sam Nash, Tim Andrews, and Tricia Mathis, ARLS Branch Coordinator Donna Brumby, Branch Manager Jan Burroughs.

Meeting called to order by Greg Jones

Motion made by Tom Gresham, 2nd by Barbara Davenport to accept the minutes from the April 2009 meeting as presented.

Motion made to adopt agenda by Judy Arnold, 2nd by Tricia Mathis.

Public Input: none

Friends of the Library: Greg Jones reported that FOL president Bonnie Ash has been ill and the July meeting has been canceled unless someone volunteer to lead the meeting.

Branch Manager's Report: see white sheet

Regional Reports: Donna Brumby

- User Survey results: "What do Oglethorpe Co. Residents Say?"
- 5 Year Circulation Figure Comparison:
Donna noted that sometimes the Branch Manager's circulation figures and those from the comparison do not always "jive." This is due to the fact that the figures are taken from two different source points.
- User Count sheet on ½ page sheet

Financial Reports: Green Sheet

- FY09 is complete and we ended up with a small balance to carry over to the next year. \$438.82.
- State Funding : yellow sheet
- Motion made by Tom Gresham, 2nd by Judy Arnold to appropriate \$1500.00 from the gift account to make up for the reduction in state materials funding.
- Money saving measures discussed:
 - ✓ Branch Manger will ask Greg Deal, ARLS computer Guru, to write up minimum specs for a public access computer. A board member said that perhaps additional computers could be "donated" from UGA surplus or large corporations that are discarding older models. If we had a list

specifications required, the board member suggests that she would know what to look for.

- ✓ Tricia Mathis suggests that we post minutes and meeting reminders electronically in future to cut down on paper and postage.
- Motion made to approve FY 2010 budget by Tom Gresham, 2nd by Tricia Mathis.
Vote unanimous.

Motion to adjourn made by Tom Gresham, 2nd by Tim Andrews. Vote Unanimous!

Next meeting will be October 7th at 4:00pm.